

# FORM FOR REFERENCES



UNIVERSITY OF ARIZONA COOPERATIVE EXTENSION:  
4-H YOUTH DEVELOPMENT

OFFICE USE ONLY		
Date received _____		
Circle one:		
Phone	Mail	Face-to-Face
Initial _____		

## For Volunteer Position Working Directly With Young People

\_\_\_\_\_ is applying to work with young people through the Arizona 4-H Youth Development program and has given your name as a reference with permission to contact you.

### ROLE OF A VOLUNTEER:

Those in 4-H youth development leadership positions help young people, ages 5 to 19, have fun while learning new skills, increase their abilities to work together, manage their own activities and develop into productive adults. Some of the volunteer's responsibilities include: guiding and supporting youth, working with others in the program, providing positive learning experiences, and being willing to learn skills needed for the position. Volunteers must have a sincere interest in working with youth and believe that 4-H Youth Development is a sound way of helping youth reach their full potential.

Arizona Cooperative Extension seeks your assistance in selecting the best qualified people to serve in leadership roles involving youth and appreciates your prompt completion of this reference form. Please return within ONE WEEK. All comments will be treated in a confidential manner.

<p><input type="checkbox"/> I am pleased to provide a reference for this applicant.</p> <p><input type="checkbox"/> Check this box if you are uncertain about providing this reference.</p> <p><input type="checkbox"/> I am willing to speak to someone about this reference at this phone number (    ) _____</p> <p><input type="checkbox"/> Check this box if you DO NOT wish to provide a reference for this potential volunteer. Sign, date and return to the address shown on the back. Thank you for your consideration.</p> <p>_____</p> <p>Signature <span style="float: right;">Date</span></p>
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How long have you known the applicant? \_\_\_\_\_

In what capacity or position have you known the applicant? \_\_\_\_\_

Please share your impression and knowledge of the applicant's qualifications for the position by using specific examples where possible.

1. Would you be willing to place your son, daughter or any other child for whom you are responsible under his/her leadership?  
( ) YES    ( ) NO    Please explain:
  
2. Describe how the applicant interacts with young people.

3. Describe how young people and others view the applicant as a leader of youth.
  
4. What skills, abilities, and attributes does the applicant have that would be helpful in this position?
  
5. Describe the applicant's experiences working with people (a) of different cultural or ethnic backgrounds, (b) from varying economic levels and (c) with physical or mental challenges.
  
6. Describe the applicant's ability to handle records, money and/or safety matters.
  
7. Do you know any reason why this person should not be considered for this position?  
( ) YES ( ) NO If yes, please explain.

Respondent's Name \_\_\_\_\_  
Please Print

Respondent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Return to:

**THANK YOU!**

Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, James A. Christenson, Director, Cooperative Extension, College of Agriculture & Life Sciences, The University of Arizona.

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