

# INTERVIEW REPORT OF VOLUNTEER APPLICANT (Short Form)



UNIVERSITY OF ARIZONA COOPERATIVE EXTENSION:  
4-H YOUTH DEVELOPMENT

FOR OFFICE USE ONLY
Date of Interview: _____
Recommendation: ___ yes ___ No ___ uncertain
Signature of Interviewer: _____

Please print the following information:

Applicant's Name \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Applicant's Address \_\_\_\_\_  
Street

City State Zip Code

Position Interviewing For \_\_\_\_\_

Note to Interviewer: Throughout the interview, consider how well the applicant and position fit together. Consider the way the applicant listens and responds to questions. Please ask each question of every potential volunteer.

1. Applicant's strengths for working with youth.

2. Why does the applicant want to be a 4-H volunteer?

3. How will the applicant benefit from being a 4-H volunteer?

4. Skills Inventory:  check those in which you have skills.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Speaking to groups                         | <input type="checkbox"/> Good listening skills                  | <input type="checkbox"/> Able to work on a team |
| <input type="checkbox"/> Able to work alone                         | <input type="checkbox"/> Letting people solve problems          | <input type="checkbox"/> Teaching others        |
| <input type="checkbox"/> Motivating youth                           | <input type="checkbox"/> Resolving conflicts                    | <input type="checkbox"/> Conducting a meeting   |
| <input type="checkbox"/> Record keeping skills                      | <input type="checkbox"/> Facilitating youth to conduct meetings |   |
| <input type="checkbox"/> Understand how to work with diverse groups | <input type="checkbox"/> Organizing and conducting activities   |   |
| <input type="checkbox"/> Good organizational skills                 |   |   |

Instructions to Interviewer: If you have comments about the applicant, please write them here: